



COVID-19 Learning Procedures

Cohorts:

Students will remain cohorted in class (1:8 ratio, students to teachers) and teachers will rotate around them, per The Springstone School method. This will also be the same for lunch, Physical Education, Social Skills, Occupational Therapy, and ACCESS. The Springstone School will access and use outdoor spaces as possible. Students will keep their belongings at the desk to avoid cross contact.

Drop Off/Pick Ups:

Students and staff will need to be temperature and symptom checked in the Fellowship Hall upon entering the school and parents will need to wait for your student to be accepted before leaving. If your student is being transported via district transport (bus/cab/other) and exhibits symptoms upon drop off, your student will be removed to an isolation room (Occupational Therapy Room) for pick up. If your student exhibits symptoms throughout the day, parents will be called to pick up students and students must wait in the isolation room until pick up. Students will be symptom checked at the end of the day as well before exiting the school in the Fellowship Hall.

Isolation Room:

Students that exhibit symptoms will be placed in the isolation room, which will be in our Occupational Therapy Room and parents will be notified for pick up. The room will remain closed and cleaned within 24 hours, then remain closed for the following 72 hours.

Potential Infections:

Should any student or teacher exhibit symptoms of COVID-19 throughout the day, the entire

school will go into distance learning format. Upon receipt of a positive test, school administration must be notified and the school will move to distance learning for the next fourteen days. As mentioned, we are a small school and we will prioritize the health and safety of our home and greater communities.

Lunch

Students will continue to be responsible for bringing their own lunch daily. There will not be microwaves accessible at this time, please plan for cold lunches that are easy for the student to open and do not require staff assistance.

Restrooms/Shared Spaces:

Shared spaces will be limited use at this time. Restrooms will be used on a one student at a time basis and will be monitored by staff throughout the day. The library will be closed at this time. Signage will be placed around the school reminding students of their expectations.

Occupational Therapy Equipment/Transitions:

Occupational Therapy (O.T.) Equipment will not be shared at this time and students will have access to individual student boxes at their desk. The O.T. room will be used as the isolation room.

Visitors and Off Time Pick Ups:

Visitors will not be allowed in to the school. Should you need to pick up your student early, you will need to plan and let the office know ahead of time. We know that sometimes things happen and you may need to grab your student without notice. Please park in Creekside Commons Parking Lot A and access the office by walking through the Mindful Garden. You can then knock on the window that leads to the outside to sign out your student. We will then retrieve your student.

Cleaning:

Cleaning will happen on high touch surfaces twice throughout the day by Springstone staff and at the end of the day via Janitorial crew. We are using CDC approved cleaning products. Classrooms and surfaces will be fogged in the evening. At this time, there are no other groups using the spaces Springstone uses in the evenings. Windows will be left open to

allow for ventilations and air conditioning/heater filters have been replaced to CDC aligned models.

Thank you:

We thank you all for your continued patience and flexibility through this time. We look forward to the potential of being back on campus when it is safe for all. As mentioned, The Springstone School continues to ask that parents support our teachers and administrators by communicating respectfully, and to continue to be patient with this process; trust that we are working endlessly to provide a robust remote learning program, develop an onsite learning plan, and know that we will continue to keep safety as our number one priority. Springstone continue to work with our pandemic coordinators, county, and state health recommendations.